

The monthly Browerville City Council Meeting for February met at City Hall on February 14, 2018 and was called to order at 7:00 p.m. Members Heid, Iten, Wieshalla, Fenner and Santer were present. The meeting opened with the Pledge of Allegiance.

Consent Agenda:

- A) Approval of Minutes of the January 10, 2018 meeting
- B) Payment of Claims in the amount of: \$340,110.90
- C) Building Permits: None

Motion by Iten second by Wieshalla to approve the Consent Agenda as presented. CU

Department Reports:

Liquor Store: Angie Benning was present to discuss the Liquor Store operations. The Store showed a loss for January due to the purchase of a large quantity of beer that was purchased at a discounted price. The beer will have a positive impact on sales for the next month.

Public Works: Chuck Buhl was present to answer any questions regarding the Public Works Department and to assist in the later discussion regarding the 2018 Improvement Project.

Motion by Wieshalla second by Fenner to approve Department Reports. CU

Other Business:

2018 Improvement Project – Kent Louwagie of Bolton and Menk was present with project updates for the Council. Louwagie discussed with the Council the need to clean up a clearly define the Right of Way on 5th Street W. based on old legal documents from 1933 and 1959, the City has a 66' ROW but the wording is not clear. In addition to the 5th Street issue, there is an issue with ROW on 2nd Street W. only being 30' instead of 66' that also requires clarification and correction. Louwagie will address both issues.

Louwagie also brought to the Council a memo regarding the potential to use Rural Development funds versus Public Facilities funds. Council member Santer had approached RD requesting information and the memo was a clarification for him and all council members. The memo described the cost difference between the two agencies. RD would require the City residents to pay \$59.00 per month for 4000 gallons total water charges and \$59.00 per month for 4000 gallons total sewer charges before being eligible for any grant funds. At the current time the residents pay approximately \$35.64 for 4000 gallons water and \$34.39 for 4000 gallons sewer. In addition to creating higher user charges, if the City borrowed funds from RD the interest rate would be a minimum or 2.75% versus PFA @ 1 – 2%. This would amount to interest from RD of approximately \$1,525,800 versus PFA of approximately \$249,743. One other item that would cost the City additional funds is the requirement from RD to provide a citywide comprehensive study on all water/sewer infrastructure. The estimated cost of the study is \$20,000.00 - \$30,000.00. Council discussed the issue and determined that it was not in the City residents' best interest to delay the project considering the issues.

Phasing of the process was discussed next. Opening Bids on March 14th at 11:00 a.m.
Hold Assessment Hearing on April 10th at 7:00 p.m.
Award the Bid at the Council meeting on April 11th

City of Browerville
Official Minutes of the Browerville City Council
Meeting Date: February 14, 2018

Resolution 02-14-2018A Approving Ordering Improvement and Preparation of Plans – motion by Wieshalla, second by Iten. CU

Resolution 02-14-2018 Approving Plans and Specifications and Ordering Advertisement of Bid – motion by Iten, second by Fenner. CU

Resolution 02-14-2018B Approving application to Public Facilities Agency for funding – motion by Fenner, second by Wieshalla. CU

Board of Appeal and Equalization meeting – motion by Wieshalla, second by Iten to set April 9, 2018 at 1:00 p.m. for the meeting. CU

STEP request for City of Browerville to act as Fiscal Agent for grant application – council reviewed the letter of request from STEP. Motion by Wieshalla, second by Santer to approve the request. CU

Housing/Business Development Policy – Council heard that the M & C Host building qualified for the City refund. Motion by Wieshalla, second by Iten to approve the refund to M & C Host Properties in the amount of 1,096.92. CU

Dialogue Items:

Adjournment: Motion by Wieshalla second by Iten to adjourn the meeting at 7:45 p.m.

Lynn Fabro
City Administrator

Bob Heid
Mayor