

**Public Hearing for Small Cities Development Program Housing Grant:**

The Public Hearing was called to order by Mayor Bob Heid at 6:45 p.m. In attendance at the meeting were the full Council, Mel and Cortney Johnson and Ed Zimney representing Central Minnesota Housing Partnership. Mr. Zimney provided the Council and audience with an update on the SCDP grant program. Zimney explained that the City has had three businesses make improvements to their buildings as part of the program as well as three private homes. A question from the audience was asked regarding reapplying for the program if income or family size changed. Mr. Zimney encouraged a reapplication. Mr. Zimney reminded everyone that the Fair Housing Act was enforced as part of the Housing program. This ensures that no discrimination is allowed. Motion by Wieshalla, second by Iten to close the hearing at 6:53 p.m. CU

The monthly Browerville City Council Meeting for September met at City Hall on September 14, 2016 and was called to order at 7:00 p.m. Members Heid, Iten, Wieshalla, Fenner and Santer were present. The meeting opened with the Pledge of Allegiance.

**Consent Agenda:**

- A) Approval of Minutes of the August 10, 2016 meeting
- B) Payment of Claims in the amount of: \$112,694.56
- C) Building Permits:
  - Three Star Construction & Ken Heid – 541 Creamery Lane - to build a 34' x 74', one story house with attached garage.
  - Big Boyz Truck Wash – 30727 241<sup>st</sup> Ave. – to build a 20' x 24' addition on the south side of the existing office area.

Motion by Wieshalla second by Santer to approve the Consent Agenda as presented. CU

**Department Reports:**

**Liquor Store:** Angie Benning was present to update the Council on the Liquor Store operations. The Liquor Store made a small profit for the month of August. Benning reported that she is getting a quote for the replacement of the beer lines for the tap beer due to the age of the lines. Benning reported that the food menu is expanding to include hamburgers, chicken sliders, shrimp and a new type of fish.

**Public Works:** Council heard that the Finance Committee would like a Infrastructure Plan for the City's buildings/structures so that a long term plan can be created. This will allow the City to budget more effectively for future needs of all City assets. The City currently budgets for the replacement of vehicles and has a long range plan for in-ground infrastructure but not for buildings. Council also heard that part of the roof on the Public Works building came close to collapsing recently due to rain water and age of the structure.

**Fire:** Council heard that Fire Chief Sutlief will be writing some grants to get new uniforms for the Fire Department.

Motion by Wieshalla second by Fenner to approve Department Reports. CU

**Other Business:**

2015 Audit Report – Brian Koehn, CPA was present to update the Council on the Audit Findings for 2015. Koehn reported that the General Fund and Fire Funds put away additional funds during 2015, the water fund, liquor fund and refuse fund are all in good shape but that the sewer fund lost money in part due to reduced sales to industrial users. The City will need to review the current rates and rate structure to resolve this problem. The City is in good financial shape overall and there were no issues that came up during the audit examination. Motion by Wieshalla, second by Iten to approve the Audit as presented and approve having the City Administrator approve the final version that will be sent to the State. CU

City of Browerville  
Official Minutes of the Browerville City Council  
Meeting Date: September 14, 2016

Preliminary Budget – Council heard that the 2017 budget includes a minimal wage increase of 1% for salaried staff and a 1.5% increase in the insurance stipend. The overall budget was reviewed by the Finance Committee prior to presentation to the Council. The 2017 Levy increased \$3,426.27 due to the Debt Service for the Street Lights. Motion by Iten, second by Wieshalla to approve the 2017 budget as presented. CU

Preliminary Levy for 2017 – motion by Wieshalla, second by Santer to approve the Levy, payable in 2017 in the amount of \$195,005.62, a 1.788% increase. CU

1999 Debt Service Fund Closeout – Motion by Wieshalla, second by Iten to close the 1999 DS Fund effectively 12/31/2015. CU

Community Concern for Youth request for funding – motion by Wieshalla, second by Fenner to approve the request in the amount of \$786.00, payable in 20107. CU

**Dialogue Items:**

Council heard that three letters have been sent out for the removal of diseased Elm trees.

Council heard that citizens are expressing concern regarding the number of vehicles allowed on private property. Staff will research the issue.

Local Purchase: 99%

Adjournment: Motion by Wieshalla second by Iten to adjourn the meeting at 7:55 p.m.

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Lynn Fabro  
City Administrator

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Bob Heid  
Mayor