

Designations & Appointments – 2022

BUDGET	JOHNSON, WIESHALLA, FREIE, BUHL, PETERSON, SUTLIEF & STIER
ACTING MAYOR	WIESHALLA
CIVIL DEFENSE	BUHL
WEED INSPECTOR	HEID, FREIE
ZONING COORDINATOR	FREIE
CITY ADMINISTRATOR	FREIE
HEALTH OFFICER	DR. ELIDY
CITY ATTORNEY	JOE KRUGER

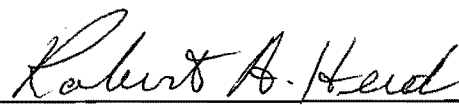
OFFICIAL MEETING TIME & PLACE 7:00 P.M., 2ND WEDNESDAY OF MONTH, CITY HALL

OFFICIAL NEWSPAPER INDEPENDENT NEWS HERALD

OFFICIAL DEPOSITORY 4M/4M PLUS FUND, AMERICAN HERITAGE
NATIONAL BANK, DAIN RAUSCHER, UNITY BANK,
CETERA INVESTMENT SERVICES LLC

MILEAGE IRS RATE AS SET ANNUALLY

Approved the 12th day of January 2022



Bob Heid, Mayor



Bobbi Jo Freie, City Administrator

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Al Fenner present. The meeting opened with the Pledge of Allegiance.

Meeting opened with a public hearing regarding annexation petition for parcel 12-0007401. No public comments received, and the public hearing closed and moved on to the regular meeting.

Citizens: None

CONSENT AGENDA: *Approval of Minutes* of the 12/8/2021 meeting. *Payment of Claims* in the amount of \$287,398.03 checks 48309-48388 **Motion** by Wiershalla, second by Fenner to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Ended the year with a good profit.

Ambulance: Recommendation of 2022 Officers, Director Laura Stier, Assistant Director Patrick Sutlief, Training officer Charlie Stier, Maintenance Erica Myers, and Technical officer Laura Stier. Motion by to approve appointment of officers as presented by Wieshalla, second by Johnson CU Summary of 2020 calls provided to council.

Fire: Recommendation of 2022 Officers, Chief Patrick Sutlief, Assistant Chief Terry Host, Lieutenant Jeff Wieshalla, Maintenance Officer Chris Minor and Training officer Dan Custer. Motion by Fenner to approve appointment of officers as presented, second by Wiersgalla CU, Wieshalla abstaining.

Law Enforcement: Monthly report received from the Sheriff's Department.

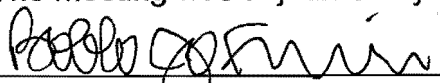
Administration: Monthly Fund Status report

Motion by Wieshalla second by Fenner to approve Department Reports. CU

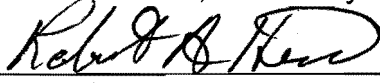
NEW BUSINESS:

2022 Designation and appointments approved, motion by Wieshalla second by Fenner, CU

The meeting was adjourned by a Motion from Wieshalla, second by Johnson, at 7:11 p.m. CU



Bobbi Jo Freie
City Administrator



Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Al Fenner present. The meeting opened with the Pledge of Allegiance.

Citizens: None

CONSENT AGENDA: *Approval of Minutes* of the 01/12/2022 meeting. *Payment of Claims* checks numbered 48389-48468 **Motion** by Fenner, second by Wieshalla to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly report received, St Patrick's Day event planned, discussed required flooring update to liquor room and potential auto fryer upgrade.

Law Enforcement: Monthly report received from the Sheriff's Department. Request by council to acquire a electronic speed sign, checking with Sourcewell.

Administration: Monthly Fund Status report

Motion by Wieshalla second by Wiersgalla to approve Department Reports. CU

NEW BUSINESS:

Motion to approve certificate of County Board valuation for tax forfeited lands parcel 30-0018300 by Wieshalla, second by Wiersgalla, CU

Motion by Wieshalla to Donate \$300 to Hilltop Regional Kitchen for 2022, second by Fenner. CU

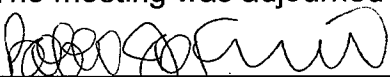
Discussion:

Sourcewell annual meeting, Local Board of Appeal and Evaluation meeting set for April 7, 2022, at 2pm.

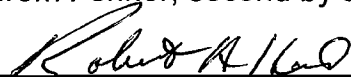
Special Meeting to review Creamery Avenue Preliminary Engineering Report set for March 2, at 11am.

Negotiating with Todd County regarding acquiring tax forfeited parcel 30-0040000.

The meeting was adjourned by a Motion from Fenner, second by Johnson, at 7:18 p.m. CU



Bobbi Jo Freie
City Administrator



Bob Heid
Mayor

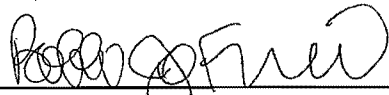
City of Browerville - Official Minutes of the Browerville City Council
Special Meeting Date: 03/02/2022

A special meeting of the Browerville City Council convened at City Hall and was called to order at 11:00 a.m. Members Bob Heid, Harnah Wieshalla, Angela Johnson, and Al Fenner present, member Sue Wiersgalla absent. The meeting opened with the Pledge of Allegiance.

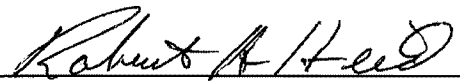
Kent Louwagie, Engineer with Bolton & Menk, Inc. presented the Preliminary Engineering report for the Creamery Avenue Improvement project.

Motion by Wieshalla, to approve the Preliminary Engineering Report and submit the application to the MPCA for placement on the Project priority list seconded by Fenner, CU.

The meeting was adjourned by a Motion from Wieshalla, second by Johnson, at 11:30 a.m.
CU



Bobbi Jo Freie
City Administrator



Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Al Fenner present. The meeting opened with the Pledge of Allegiance.

Citizens: None

CONSENT AGENDA: *Approval of Minutes of the 02/09/2022 regular meeting and 03/02/22 special meeting. Payment of Claims checks numbered 48469-48551* **Motion** by Wieshalla, second by Johnson to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly report received. Quote for double fryer provided. Motion by Fenner, second by Wieshalla to purchase fryer and get quotes for exhaust fan for kitchen, CU

Ambulance: Report provided including run stats, training, and recent State Inspection of the ambulance.

Law Enforcement: Monthly report received from the Sheriff's Department.

Administration: Monthly Fund Status report

Motion by Wiersgalla second by Johnson to approve Department Reports. CU

NEW BUSINESS:

Resolution 03092022-1 Appointing Authorized signers approved with motion by Wieshalla, second by Wiersgalla3 CU

Resolution 03092022-2 Establishing Precincts and polling places approved with a motion by Wieshalla, second by Fenner. CU

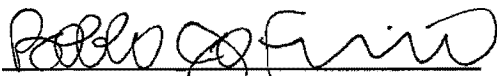
Resolution 03092022-3 For replacement of the Creamery Ave Bridge approved with a motion by Wieshalla, second by Johnson. CU

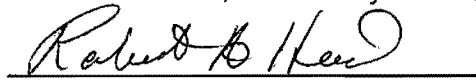
Discussion:

Local Board of Appeals and Equalization meeting is April 7, 2022, at 2pm.

Request to rent city lot in industrial park by Eagle Creek Builders March-June 2022, motion by Wieshalla to approve a rental agreement, second by Fenner. CU

The meeting was adjourned by a Motion from Wieshalla, second by Wiersgalla, at 7:30 p.m. CU


Bobbi Jo Frele
City Administrator


Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Al Fenner present. The meeting opened with the Pledge of Allegiance.

Public Hearing: A public hearing was held to review the Creamery Avenue project as a requirement of the application for funding. Engineer Kent Louwagie reviewed the preliminary project area and improvements. There were no questions or comments from the public. The public hearing closed and the regular meeting began.

Citizens: Jon Alexander addressed the council requesting reduced sewer rates to 2019 level and suggested a city sales tax be implemented in place of the increased user fees for the sewer fund. Council requested administrator review sales tax rules and report back at next meeting.

CONSENT AGENDA: *Approval of Minutes* of the 03/09/2022 regular meeting. *Payment of Claims* checks numbered 48552-48633. *Building permits*, 640 Gillis Ave N- House, 550 7th St W- addition, 810 Main St N-Deck, 405 Gillis- enclose stairs. **Motion** by Wieshalla, second by Johnson to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly report received. Preliminary information regarding vent for kitchen- unable to use standard vent, will cause problems with negative air pressure and problems with heating and cooling systems, it will require venting out roof and MDH review. Probable expense will be well above what admin would recommend spending this year with MDH required updates first and required roof repairs.

Public works: report we are overdue for replacement of public works vehicle, vehicle for replacement is 21 years old, Chuck will be reviewing state bid and bring quotes back to council. He will also be bringing information regarding additional generator needed to maintain water and sewer services during power outages.

Ambulance: Report provided including run stats, training, and recent State Inspection of the ambulance.

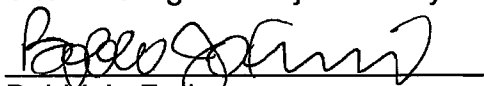
Fire Dept: Resolution 04132022-1 to increase benefit level for fire firefighters to \$1500.00 per year approved by motion from Wiersgalla, seconded by Fenner, Carried. Wieshalla abstained

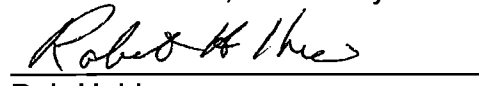
Motion by Wieshalla second by Johnson to approve Department Reports. CU

NEW BUSINESS:

none

The meeting was adjourned by a Motion from Wieshalla, second by Wiersgalla, at 8:06 p.m. CU


Bobbi Jo Freie
City Administrator


Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Angela Johnson, Sue Wiersgalla and Al Fenner present. Hannah Wieshalla, absent the meeting opened with the Pledge of Allegiance.

Public Hearing: A public hearing was held to review the Marty Host Annexation petition, resolution and Ordinance. There were no questions or comments from the public. Resolution 20220511-01, and Ordinance 2022-05-11 approved by motion from Wiersgalla, second by Fenner. CU. The public hearing closed, and the regular meeting began.

Citizens: Jon Alexander addressed the council with questions regarding funding sources available to the city, including PFA, DEED, Rural Development, and local sales tax.

Lindsey Rinde and Megan May appeared before the council with a request to purchase a lot in the south business park.

CONSENT AGENDA: *Approval of Minutes of the 04/13/22 regular meeting. Payment of Claims checks numbered 48634-48705. Building permits, 520 Gillis Ave S- fence.* **Motion** by Fenner, second by Johnson to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly report received. Report that the new double fryer has not shipped yet due to manufacturer having trouble getting one part needed to complete the unit.

Public works: Motion to accept the state bid quote from North Country GM to purchase a new public works pick up to replace the 2001, by Fenner, second by Wiersgalla. CU. Motion by Fenner second by Wiersgalla to purchase a used 50 KW Generator, CU. Pre-Construction meeting for MN DOT Hwy 71 bridge replacements will be held in Brainerd Friday, Chuck Buhl will attend to address city concerns.

Ambulance/Fire Dept: Participated in a mock car crash 5/11/22.

Law Enforcement: monthly report reviewed

Administration: monthly fund report reviewed

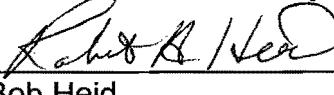
Motion by Johnson second by Wiersgalla to approve Department Reports. CU

Discussion: Barnwood Quilts of Central MN would like to donate a quilt to the City of Browerville. Discussed options of where to mount the quilt.

Member Johnson asked if we need to amend our ordinance to allow us to take action regarding the condition of the old creamery building. Council discussed options; Administrator will contact City Attorney.

The meeting was adjourned by a Motion from Fenner, second by Johnson, at 7:48 p.m. CU


Bobbi Jo Freie
City Administrator


Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson and Al Fenner present. Sue Wiersgalla absent. The meeting opened with the Pledge of Allegiance.

CONSENT AGENDA: *Approval of Minutes* of the 05/12/22 regular meeting. *Payment of Claims* checks numbered 48706-48784. **Motion** by Wieshalla, second by Johnson to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly report received. Report on preparations for Browerville days provided by Manager Kendra Peterson.

Public works: Motion to approve low bid, after receiving a second quote to replace the AC unit at the community center by Wieshalla, second by Fenner, CU. Motion to approve purchase of used Generator as quoted by Fenner, second by Wieshalla, CU

Fire Dept: There will be some maintenance expenses coming in for a few of the rigs. There are some pump and break issues.

Law Enforcement: monthly report reviewed

Administration: monthly fund report reviewed

Motion by Fenner second by Johnson to approve Department Reports. CU

NEWBUSINESS:

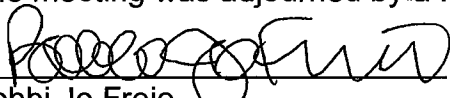
Resolution 06082022-1 Authorizing sale of lot in business park to SOJJB LLC approved by a motion from Johnson, second by Fenner, CU.

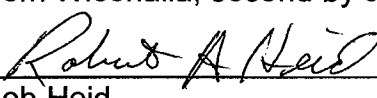
Motion to approve Fuel surcharge addendum to the contract with Long Prairie Sanitation by Wieshalla, second by Fenner. UC

Resolution 06082022-2 Annexation request public hearing approved by a motion from Wieshalla, second by Johnson. CU

Discussion: Dangerous/abandoned building civil or criminal options discussed with council. Will move forward with a civil solution to the condition of the Creamery building.

The meeting was adjourned by a Motion from Wieshalla, second by Johnson, at 7:26 p.m. CU


Bobbi Jo Freie
City Administrator


Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Al Fenner present. The meeting opened with the Pledge of Allegiance.

The meeting opened with a public hearing regarding the Annexation Ordinance for parcel 12-0007401. With no comments the hearing was closed.

CONSENT AGENDA: *Approval of Minutes* of the 06/08/2022 regular meeting, amended to note absence of Sue Wiersgalla. *Payment of Claims* checks numbered 48785-48863. **Motion** by Johnson, second by Wiersgalla to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly report received. Waiting on second estimate for roof repairs.

Public Works: working on general maintenance including trimming trees.

Ambulance: No changes, nothing to report.

Fire Department: Annual pump inspection this month.

Law Enforcement: monthly report reviewed

Administration: monthly fund report reviewed

Motion by Fenner second by Wiersgalla to approve Department Reports. CU

NEW BUSINESS:

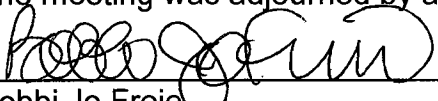
Resolution 07132022-1 Appointing 2022 Election Judges, approved by a motion from Wieshalla, second by Johnson, CU.

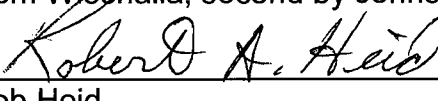
Annexation Ordinance Title 9, chapter 2-3-1, approved by motion from Wieshalla, second by Fenner. CU

Discussion:

Regarding funding for a electronic speed sign, 2023 budgeting, sentence to serve painting and rental ordinance question.

The meeting was adjourned by a Motion from Wieshalla, second by Johnson, at 7:31 p.m. CU


Bobbi Jo Freie
City Administrator


Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Al Fenner present. The meeting opened with the Pledge of Allegiance.

CONSENT AGENDA: Error found in 06/2022 minutes, will be corrected and presented for approval at the next meeting. *Payment of Claims* checks numbered 48864-48933. **Motion** by Wieshalla, second by Johnson to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly financial report received. Estimate for roof repairs reviewed, Motion to approve estimate from McDowall company of \$11,700 for repairs by Fenner second by Wiersgalla CU.

Public Works: Auger that was ordered last fall has been received and installed and is working well at the wastewater treatment plant. Estimate for roof replacement at the water plant reviewed, motion to approve the repair including the 15-year warranty by Wieshalla, second by Fenner, CU

Ambulance: Had a slow month, only 6 billable transports, far below average.

Fire Department: Annual pump inspection complete, repairs needed on all.

Law Enforcement: monthly report reviewed

Administration: monthly fund report reviewed

Motion by Wieshalla second by Johnson to approve Department Reports. CU

NEW BUSINESS:

Haley Buhl, Community Corrections presented the council a report of students served and activities the Community Concern for youth program has worked on the last year. The Council approved a resolution of sponsorship for the 2023 calendar year with a motion from Wieshalla, seconded by Wiersgalla CU.

City Auditor Brian Koehn presented the Council with the Summary Financial Report for 2021 for the City. Motion to approve the report by Wieshalla, second by Fenner. CU

The council was presented with a proposal to assist the City with completion of the Part 2 revision of our wellhead protection plan, required by MDH every 10 years. Motion to approve proposal from WC Environmental LLC by Wieshalla, second by Johnson CU

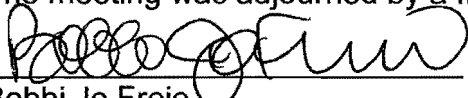
Discussion:

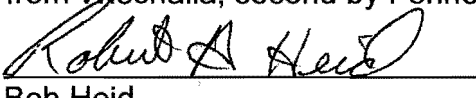
Creamery building inspection report provided to the council, with next step being an order for repairs.

Looking for volunteers to paint the exterior of the Liquor store.

Provided information received from the City of Long Prairie regarding rental ordinance. Will review issues and determine if existing nuisance ordinance will allow action to achieve desired results.

The meeting was adjourned by a Motion from Wieshalla, second by Fenner, at 7:45 p.m. CU


Bobbi Jo Freie
City Administrator


Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Al Fenner present. The meeting opened with the Pledge of Allegiance.

Citizens: Ryan Spandl attended meeting inquiring about use of City Property near WWTP for Tractor pull. Scheduled a meeting to discuss in more detail.

CONSENT AGENDA: *Approval of Minutes* of the 07/13/2022 and 08/10/2022 regular meetings, *Payment of Claims* checks numbered 48933-49012. **Motion** by Wieshalla, second by Wiersgalla to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly financial report received. Motion to approve hiring Faith Holmquist as the assistant manager for the Liquor store 10/01/22 at step one on the established pay scale by Wieshalla second by Fenner CU.

Public Works: Water plant roof replacement pending, County 21 Bridge replacement still planned for this fall, reviewed items coming up for replacement.

Ambulance: Director Stier provided current run stats. Reviewed quote for Ambulance replacement, will not replace at this time. Reviewed quote for replacement of Cot loading device, Motion to replace by Wieshalla, second by Fenner CU.

Fire Department: Chief Sutlief reported that the Annual Township meeting was held in August.

Law Enforcement: monthly report reviewed

Administration: monthly fund report reviewed

Motion to approve Department Reports by Wieshalla, second by Johnson. CU

NEW BUSINESS:

Resolution 091422-2 requiring repairs to Creamery Building, with adjusted items and timeframes. Motion to approve by Wieshalla, seconded by Fenner, CU.

Resolution 091422-1 Setting preliminary levy for 2023 at \$221,742 by Wieshalla, second by Fenner. CU

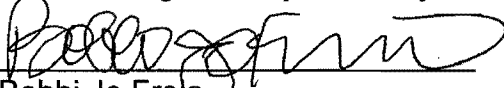
Motion to approve donation of \$100.00 to Todd County for Envirofest by Fenner, second by Wiersgalla. CU

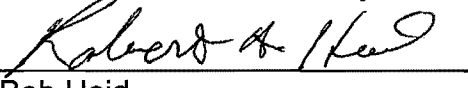
Motion to approve entering into a purchase agreement with Fischer Fitness for additional lot in business park by Wieshalla, second by Wiersgalla. CU

Discussion:

Grant received from Sourcewell to put toward purchase of two electronic speed signs.

The meeting was adjourned by a Motion from Wieshalla, second by Fenner, at 7:54 p.m. CU


Bobbi Jo Frele
City Administrator


Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Angela Johnson, Sue Wiersgalla and Al Fenner present. Hannah Wieshalla absent. The meeting opened with the Pledge of Allegiance.

Citizens: Ryan Spandl attended meeting with additional details regarding his request to lease city property. Motion by Fenner, second by Wiersgalla to move forward with a lease. CU

CONSENT AGENDA: *Approval of Minutes* of the 09/14/22 regular meeting, *Payment of Claims* checks numbered 49013-49087. **Motion** by Johnson, second by Wiersgalla to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly financial report received.

Public Works: Logan will begin training for his Class B drivers license, new regulations require ELDT training in order to get CDL to run the snow plow with air brakes. Mike Aksamit has indicated he is willing to provide the training as he is a certified trainer.

Ambulance: no report

Fire Department: no report

Law Enforcement: monthly report reviewed, request patrol before school on 6th and 7th.

Administration: monthly fund report reviewed

Motion to approve Department Reports by Wiersgalla, second by Fenner. CU

NEW BUSINESS:

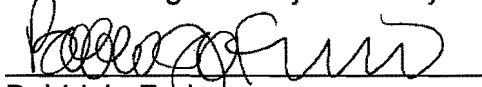
Creamery project financial feasibility report presented by Jason from David Drown Associates.

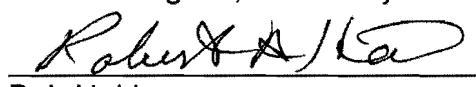
Motion to approve Memorandum of Understanding with the Minnesota Pollution Control Agency for PFAS monitoring at the waste water plant, by Johnson, seconded by Wiersgalla, CU.

Discussion:

Tim Duncan is retiring after 35 years of service to the City of Browerville. He will be done working the end of October. The City Council expresses its gratitude and thanks for his dedication to the care of the community and wishes him well in retirement. THANK YOU TIM!!!

The meeting was adjourned by a Motion from Wiersgalla, second by Fenner, at 7:54 p.m. CU


Bobbi Jo Freie
City Administrator


Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Alan Fenner present. The meeting opened with the Pledge of Allegiance.

Citizens: none

CONSENT AGENDA: *Approval of Minutes:* with the correction noting the motion to close by Wiersgalla, from the 10/12/22 regular meeting, *Payment of Claims:* checks numbered 49088-49165. *Zoning permit:* 701 Myrtle – demo deck. **Motion** by Fenner, second by Wiersgalla to approve the Consent Agenda. CU

DEPARTMENT REPORTS:

Liquor Store: Monthly financial report received.

Public Works: no report

Ambulance: no report

Fire Department: no report

Law Enforcement: monthly report received, request enforcement of air break/noise ordinance and request for Sheriff Elect Allen to attend a city council meeting will be communicated with the Sheriff's Department.

Administration: monthly fund report received.

Motion to approve Department Reports by Wieshalla, second by Johnson. CU

NEW BUSINESS:

Motion to approve resolution 11072022-1 Authorizing the purchase of real property located in Browerville Business Park by Fenner, second by Wieshalla. CU

Motion to approve resolution 11072022-2 authorizing the sale of real property located in Browerville Business Park by Wiersgalla, second by Johnson. CU

Motion to approve resolution 11072022-3 approving State of MN joint powers agreements with the City of Browerville on behalf of its attorney and sheriff's department by Fenner, seconded by Wieshalla CU.

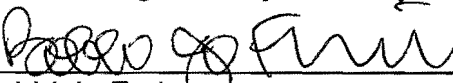
Motion to approve the Liability waiver form with the League of Minnesota Cities Insurance Trust with the election to NOT waive the tort liability limit by Wieshalla, seconded by Fenner. CU

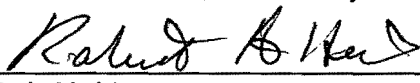
Discussion:

Special Meeting set for 11/15/22 at 5:00 pm at City Hall to canvas the election and review the construction agreement with Todd County if approved by the County Board at their regular meeting 11/15.

January 2023 meeting will be moved from regular date. Scheduled for 1/18/2023.

The meeting was adjourned by a Motion from Wieshalla, second by Johnson, at 7:14 p.m. CU


Bobbi Jo Freie
City Administrator


Bob Heid
Mayor

City of Browerville - Official Minutes of the Browerville City Council
Special Meeting Date: 11/15/2022

A special meeting of the Browerville City Council convened at City Hall and was called to order at 5:00 p.m. Members Bob Heid, Hannah Wieshalla, Sue Wiersgalla and Angela Johnson present, member Alan Fenner absent. The meeting opened with the Pledge of Allegiance.

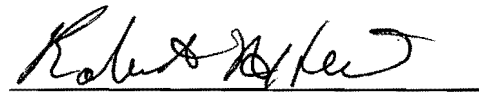
The Abstract of votes cast in the precincts of the City of Browerville, MN at the State General Election 11/08/2022 was reviewed and the results were certified by a motion from Wieshalla, seconded by Wiersgalla, CU.

The Construction agreement between the City of Browerville and Todd County for extension of water services to the new Transfer Station facility was reviewed and approved by a motion from Wiersgalla, seconded by Wieshalla. CU.

The meeting was adjourned by a Motion from Wieshalla, second by Johnson, at 5:06 p.m.
CU



Bobbi Jo Freie
City Administrator



Bob Heid
Mayor

A meeting of the Browerville City Council convened at City Hall and was called to order at 7:00 p.m. All Members Bob Heid, Hannah Wieshalla, Angela Johnson, Sue Wiersgalla and Alan Fenner present. The meeting opened with the Pledge of Allegiance.

Truth in Taxation meeting held, having no citizen questions, the council continued with agenda.

CONSENT AGENDA: Approval of Minutes: from the 11/9/22 regular meeting and 11/15/22 special meeting, Payment of Claims: checks numbered 49166-49258. by Johnson, second by Wiersgalla to approve the Consent Agenda. CU

DEPARTMENT REPORTS: Liquor Store: Monthly financial report received. Public Works: no report, Ambulance: no report, Fire Department: no report, Law Enforcement: monthly report received. Administration: monthly fund status report received. Motion to approve Department Reports by Wieshalla, second by Fenner. CU

NEW BUSINESS:

Motion to approve resolution 12142022-1 Adopting the 2023 fee schedule by Wieshalla, second by Wiersgalla. CU

Motion to approve resolution 12142022-2 Approving the 2023 Budget by Fenner, second by Wieshalla. CU

Motion to approve resolution 12142022-3 Approving the Final Levy for collection with 2023 taxes by Wieshalla, seconded by Johnson CU.

Motion to approve resolution 12142022-4 Accepting donations received in 2023 by Fenner, seconded by Wiersgalla CU.

Motion to approve resolution 12142022-5 Designating polling place for 2023 by Wieshalla, seconded by Johnson CU.

Motion to approve report of 2022 utility adjustments by Wieshalla, seconded by Wiersgalla. CU

Motion to approve certifying unpaid utility bills and ambulance bills to the Auditor/Treasurers office for Collection with 2023 taxes by Wieshalla, seconded by Johnson CU.

Motion to write off uncollectable ambulance bills totaling \$2,995.10 by Wieshalla, seconded by Johnson. CU

Motion to approve 2023 Liquor license for the Browerville Vets club by Wieshalla, seconded by Johnson. CU

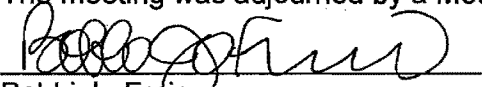
Motion to approve 2023 license to sell tobacco for Casey's, Dollar General, Steve's Country Foods and the Browerville Municipal Liquor store by Wiersgalla, seconded by Fenner. CU

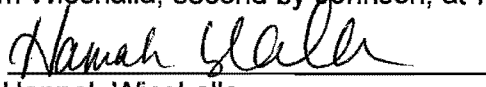
Motion to approve the 2022 interfund transfers by Wieshalla, seconded by Wiersgalla. CU.

Discussion:

The Council thanked Bob Heid for his 16 years of service on the Browerville City Council. Reminder the January 2023 meeting will be held on 1/18. Discussed 2023 designations and appointments. Council informed of Elected official training available through LMC as well as the Board of appeals and equalization training through MN DOR.

The meeting was adjourned by a Motion from Wieshalla, second by Johnson, at 7:27 p.m. CU


Bobbi Jo Freie
City Administrator


Hannah Wieshalla
Mayor